



**Historical Resources Management Commission  
Hattie Weber Museum – 445 C Street, Davis, California  
Corner of 5<sup>th</sup> and C Streets in Central Park  
Special Meeting Held at 23 Russell Boulevard Community Chamber Conference Room  
Monday, June 30, 2015**

Commissioners Present: Rand Herbert (Chair), Mark Beason (Vice Chair), Scott Miltenberger, Richard Rifkin, Karen Clementi, David Hickman, Jonathon Howard

Commissioners Absent: William Allen Lowry,

Staff Present: Ike Njoku

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1. **Call to Order.** Chairperson Herbert called the meeting to order at 6:45 p.m. in conference room off City Council Chambers as the meeting location was changed the last minute.
2. **Approval of Agenda.** Agenda was approved by the Commission unanimously after swearing in of new Commissioner left in error on the agenda was removed.
3. **Public Communications.** None.
4. **Staff, Council Liaison and Commissioner Comments.** None.
5. **Public Meeting.**
  - A. **Conservation Overlay District Historical Resources Survey Update** – (Chairperson Herbert and Commission Clementi presenting)

Commissioner Herbert explained that the purpose of the meeting was to address two needs for the citywide survey: 1) update forms for previously surveyed properties within the Conservation Overlay District, and 2) draft primary forms for properties excluded from previous surveys and not included in the present survey. He stressed that the updates were the most crucial at this time, and within the ability of the commission's 6 professionally-qualified members (himself and commissioners Beason, Miltenberger, Lowry, Clementi, and Hickman) to do.

Commissioner Clementi explained that she had already set up the update form template, and volunteered to assign approximately 60 properties each to commissioners Herbert, Beason, Miltenberger, Lowry, Hickman, and herself.

Commissioner Herbert emphasized that he anticipated the effort to be largely desk work, comparing photographs of the properties taken by Commissioner Rifkin with the information presented for the properties in the previous surveys. He urged commissioners Beason, Miltenberger, Lowry, Clementi, and Hickman to keep the updates straightforward and as simple as necessary.

By consensus and with the support of Commission liaison, the commissioners agreed to a July 20th deadline for these forms, and follow-up meeting on that same date.

6. **Adjournment.** The meeting was unanimously adjourned to July 20, 2015 at the Hattie Weber Museum (445 C Street) at 7:00 PM.